

Federal School of Surveying

Oyo, Oyo State, Nigeria

Invitation for Pre-Qualification and Tender

The Federal School of Surveying, Oyo, Oyo State hereby invites interested and competent qualified Contractors to apply for the Pre-qualification and Tender exercise for **2015 CAPITAL PROJECTS** of the Institution.

PROJECTS

Projects are as listed below:

S/N	PROJECTS	LOT NO	TENDER FEE (NON-REFUNDABLE)
1.	Purchase of Project Vehicles	LOT1	N40,000.00
2.	Purchase of Survey Equipment	LOT 2	N40,000.00
3.	Purchase of GIS Software	LOT 3	N40,000.00
4.	Construction of Administrative Block for the School	LOT 4	N40,000.00
5.	Construction of 1,000 Lecture Theatre Gang-Seater Plus Ceiling Fans, Public Address Systems and Multi-Media Projector with Screen	LOT 5	N40,000.00

Pre-Qualification Requirements

Interested Companies are required to submit all the under-listed verifiable documents:

- (i) Evidence of Company Registration with the Corporate Affairs Commission (CAC)
- (ii) Certified True Copy of Memorandum and Articles of Association of the Company.
- (iii) Corporate Profile, to include: lists, CVs, and copies of credentials of Company technical staff, indicating qualification, year(s) of cognate experience and certificate of registration with relevant professional bodies.
- (iv) Evidence of payment of tax for the last three (3) years (2012-2014)
- (v) Current Company's audited statement of Accounts for the last three years (2012-2014), duly stamped by a Registered Auditor.

- (vi) Evidence of Compliance with industrial Training Fund (ITF) Amendment Act, 2011 by inclusion of compliance Certificate from ITF.
- (vii) Evidence of compliance with Pension Reform Act, 2004 by inclusion of Clearance Certificate from National Pension Commission (PENCOM).
- (viii) Evidence of registration on the Database of Contractors, Consultants and Service Providers by inclusion of the Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP) in line with the provisions of section 5(b) of the Public Procurement Act (PPA), 2007.
- (ix) Bank Statement for the past Twelve (12) months.
- (x) Reference letter from a reputable bank.
- (xi) Verifiable evidence of similar jobs successfully executed, or being executed within the last five years, indicating type, cost, location and evidence of awards and completion Certificates.
- (xii) List of verifiable equipment to be used for the projects, listed as owned, hired or leased.
- (xiii) Company's registered address, functional contact address, GSM Phone numbers and email addresses.
- (xiv) Reference letter from three (3) previous Clients of similar projects, satisfactorily completed to be included in the pre-qualification.
- (xv) Original copies of document would be requested to be made for sighting whenever required.
- (xvi) A sworn affidavit, certifying that:
 - (a) The documents submitted for the pre-qualification exercise are not only genuine, but also correct.
 - (b) None of the Director(s) of the Company seeking for pre-qualification had ever been convicted by any Court of Law.
 - (c) The Company is not bankrupt.

(d) None of the Officers of the Federal School of Surveying, Oyo is a former or present Director of the Company.

(xvii) Evidence of payment of non-refundable Pre-qualification Tender Fee as indicated for each LOT and made payable in Bank Draft in favour of the Federal School of Surveying, Oyo.

General Information

Interested Bidders should collect Pre-qualification and Financial bid documents at the **Office of the Registrar, Federal School of Surveying, Oyo** on presentation of evidence of payment at the bank.

Submission of Pre-Qualification and Tender Documents

The Pre-qualification and Tender documents should be arranged in the order listed above and be submitted in two (2) copies, A4 size, paged and neatly bound and sealed in a separate envelope with the outer envelope of the first envelope marked **“Pre-qualification and Tender for...”** (Quote the appropriate project’s name boldly written on the top right hand corner of the envelope) to be submitted in two (2) copies. The second envelope with Tender documents to be submitted also in two (2) copies marked **“Financial bid”**. The two envelopes should be enclosed together and marked with the project Title and LOT number and delivered to Tender Box of the Federal School of Surveying, Oyo **or before Monday, 30th November, 2015 by 12.00noon**. There shall be a public opening of the bids immediately at the Assembly Hall, Federal School of Surveying, Oyo. Interested bidders or their representatives are invited to attend.

NOTE;

(1) Federal School of Surveying, Oyo will not be liable if there is any delay in the release of funds.

(2) Federal School of Surveying, Oyo is neither committed nor under any obligation to include any Contractor on the final list of pre-qualified Contractors.

(3) Contractors that applied for the LOTS 4 and 5 in the 2014 Advertisements need not pay for the Tender fees.

Signed;

I. A. Adesokan

Registrar

